

## Hershey Tournament Team Check-In

ALL teams attending the August Cup Tournament MUST check-in on-line. ALL INFORMATION IS ON THE AUGUST CUP TOURNAMENT PAGE AT [hersheysoccer.org](http://hersheysoccer.org).

### Electronic Check In:

Electronic check in is due no later than Friday, August 7, 2020. Contact Maribeth Briggs at [registrar@hersheysoccer.org](mailto:registrar@hersheysoccer.org) with any questions. Electronic Check In is now open.

To complete the online check-in please follow these instructions:

1. Go to your GotSoccer team page
2. Click on the event located under "Event Registration History"
3. Click on the "Documents" tab on the far right
4. Load Documents in as few PDF's as possible.

The following documents must be uploaded into your team's GotSoccer account no later than Friday, August 7, 2020. Any changes made after August 7th must be communicated to Maribeth Briggs at [registrar@hersheysoccer.org](mailto:registrar@hersheysoccer.org).

- Approved/Certified Roster from your State/National Association (players not participating should be crossed off and guests written on-name and DOB). This is the 'formal' roster from your state association, not a line up form/league form or 'got soccer' roster.
- Player Passes in Alphabetical Order (Can be combined with roster)
- COVID Acknowledgement waiver signed by all attendees- players (guardian) and coaches.
- Hershey Tournament Team Check-In Form
- Permission to Travel IF REQUIRED BY YOUR STATE.
- US Youth Rosters and Passes may be issued for the 2019-20 or 2020-21 soccer year.
- US CLUB Rosters and Passes must be issued for the 2020-21 soccer year.

**\*All uploaded files should be in PDF format**

**\*Documents/Passes should be uploaded as 1 file per category rather than individually scanned and uploaded. (Official Roster, Player Passes, COVID Waivers, Team Check-In Form/Waiver)**

**We do not need to review medical release forms. They do not need to be notarized. All items including medical releases need to be in team possession at each game. There is a sample medical waiver posted with the other documents on the Tournament page at [hersheysoccer.com](http://hersheysoccer.com) but any medical waiver is acceptable.**

**Important Reminder:**

**US Youth Soccer (USYS) does not allow USYS registered players to guest play for a team that is not affiliated with USYC. All guest players on USYS registered teams must be affiliated with USYS or a state association of USYC.**

**US Club/AYSO Soccer passes cannot be used on a USYS team and USYS passes cannot be use on a US Club/AYSO team.**

**THERE IS NO MIXING OF ROSTERS AND PASSES ALLOWED. ALL ENTRIES MUST BE EITHER US CLUB/AYSO OR US YOUTH, NO EXCEPTIONS.**

Teams can confirm check in approval in the documents section of their Got Soccer application by August 13th or earlier. There will be notes on the documents page in Got Soccer if there is an issue with your check in. There will be a green check under the verified column in the documents section of Got Soccer once approved. Only teams with approved documents are considered 'checked-in' and eligible to compete in the tournament. Your checked in/approved roster is your official tournament roster and must be with you at the tournament for all games along with player passes. Any alterations to the roster after check in must be approved.

## FREQUENTLY ASKED QUESTIONS

**Check -In Confirmation: If I checked my team in on-line, will I receive an email confirming that my roster has been approved?**

*No. The verified column in the documents section of your Got Soccer will have green checks for verified documents. If you checked in and there was a problem, we will contact you through the documents page in your Got Soccer Team account.*

**Players not attending the event: If a player is not attending the event do I leave their name on the roster?**

*No, if a player is not attending the event; strike their name from the roster.*

**Guest Players: What is the maximum number of guest players a team can bring to the event?**

*A max of five (5) guest players will be allowed. The following are the maximum roster sizes per age groups:*

*U08-U10 (7v7) 14 players*

*U11-U12 (9v9) 16 players*

*U1-U18 (11v11) - 22 players (18 suited players in any given match).*

**How do I add a guest player?**

*Step 1: Obtain the guest players current player card (same type as your cards) medical release form and COVID Waiver.*

*Step 2: Handwrite the guest player's full name, unique jersey number, player identification number and birthdate below the bottom of the existing rostered players.*

**How do I add a guest player after I registered electronically?**

*Guest players may be added after electronic check in up until August 13, 2020. Simply follow the instructions and upload the new documents. Once corrected, email to alert Maribeth Briggs and look for a confirmation green check in your documents page of your Got Soccer account. After August 13th, any roster changes will have to be confirmed directly with Maribeth Briggs, [registrar@hersheysoccer.org](mailto:registrar@hersheysoccer.org). Rosters are frozen as of Friday night, August 14<sup>th</sup>, 8:00 PM.*

**Do I include the medical release forms in the electronic registration document?**

*All teams must have a medical release form for each player (including guest players) but DO NOT include the medical release forms in the online registration uploads. You will sign the 'Team Information Form' affirming that you hold medical release forms. COVID FORMS ARE MANDATORY FOR ALL PLAYERS and COACHES. These forms do not need to be notarized.*

*Any questions should be directed to Maribeth Briggs at [registrar@hersheysoccer.org](mailto:registrar@hersheysoccer.org).*